

**OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE DELHI I;
CR BUILDING; IP ESTATE; NEW DELHI**

C. No. INSP./Hqrs../Hiring/IFU/27/07

Dated -23/09/08

PUBLIC NOTICE

THIS OFFICE REQUIRES ONE INDIGO NON A/C CAR (TO BE USED UPTO 20/25 DAYS SUBJECT TO MAXIMUM OF 2000 KMS IN A MONTH) FOR A PERIOD FROM 01.10.08 TO 31.03.09 ON HIRING BASIS AS PER THE TERMS & CONDITIONS AVAILABLE AT WEB SITE [www..cbec.gov.in](http://www.cbec.gov.in) AND ALSO WITH THE SUPERINTENDENT (HQRS.), DELHI-I, ROOM NO G-50, GF, CR BUILDING, IP ESTATE, NEW DELHI. INTERESTED PARTIES ARE REQUESTED TO FORWARD THEIR SEALED QUOTATIONS TO THE SUPERINTENDENT (HQRS.), ROOM NO G-50, GROUND FLOOR, CR BUILDING, IP ESTATE, NEW DELHI BY 29TH SEPTEMBER,2008 TILL 1500 HRS. THE SEALED QUOTATIONS WILL BE OPENED ON 29TH SEPTEMBER, 2008 AT 1700 HRS IN ROOM NO 132, FIRST FLOOR, CR BUILDING, NEW DELHI BEFORE THE UNDERSIGNED IN THE PRESENCE OF THE PARTIES OR THEIR AUTHORISED REPRESENTATIVES WHO WISH TO BE PRESENT AT THE OPENING OF THE QUOTATIONS. THE COMMISSIONER, CENTRAL EXCISE, DELHI-I, RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL TENDERS WITHOUT ASSIGNING ANY REASON.

Assistant Commissioner (Hqrs)

Central Excise Delhi-I

TERMS & CONDITIONS

1. The hired vehicle will be used upto 30/31 days subject to maximum of 2500 kms or 20/25 days subject to maximum of 2000 kms in a month. The time & distance is to be calculated from the time & place of reporting to the time & place of release.
2. Initially the contract will be signed for a period of Six Month and further contract will be renewed on the basis of satisfactory services.
3. The vehicle provider would ensure that the every driver employed should have valid driving License. Every driver should have valid driving license & the vehicle should be registered with the concerned authority of Central/State Govt. The tenderer shall provide a certificate to this effect. The driver of the vehicle provided must follow traffic Rules, and other regulations prescribed by the Govt. Authorities from time to time.
4. The vehicle provider should have an adequate number of telephones for establishing contact round the clock. Each driver shall observe al the etiquette and protocol while performing the duty & shall be neatly dressed, should wear proper uniform & must carry a mobile phone in working condition, for which, no separate payment shall be made by the this Commissionerate.
5. The Commissioner of Central Excise, Delhi-I reserves the right to reject all or any of the offers or accept more than one offer.
6. Vehicle shall have a valid permit to operate in the NCR region if required the toll tax is to be borne by the Transport Operator.
7. The vehicle shall be deemed to be at the disposal of the Commissioner of Central Excise, Delhi-I, C.R.Building, I.P.Estate, New Delhi for 7 days a week.
8. Contract charges include monthly charges of driver, repairs and maintenance of vehicle, insurance, traffic violation challans, petrol/diesel, oil and also any other incidental expenses.
9. Once the hiring of cars commences from a particular operator, the car and the driver should not be changed unless requested by the Central Excise, Delhi-I Commissionerate. The vehicle must be available at any time of any day as desired by the officers considered.
10. In the case of any accident, all the claims arising out of it shall be met by the Transport Operator.
11. On awarding the contract, the contractor has to furnish to Central Excise, Delhi-I the certified photocopies of RC books and the comprehensive insurance policies.
12. In case of any dispute of any kind and in any respect whatsoever, the decision of Central Excise, Delhi-I Commissionerate shall be final and binding.

13. The vehicle will be kept neat and clean and in perfect running condition & should be provided with neat & clean seat covers & curtains.
14. If the vehicle is out of order, the vehicle provider shall prove a substitute vehicle immediately. In case vehicle does not report on time/does not report at all, the customer would have a right to hire a vehicle from the market & the additional cost incurred by the Customer will be borne by the vehicle provider.
15. Payment shall be made in the succeeding month. The extra km and extra hours will be mentioned separately in the bill. The bill will be verified by the assigned officer, Superintendent (Hqrs.) & Inspector (Hqrs.) every month.
16. The contract between the customer and the transport operator can be canceled with a notice period of 15 days from either side.
17. Dedicated vehicle & driver having sufficient experience and familiarity with city road must be provided and changes will be allowed only on exceptional circumstances. The vehicle must be available at any time of any day as desired by the officer concerned.
18. The driver shall observe all the etiquette and protocol while performing the duty & shall be neatly dressed, should wear proper uniform & must carry a mobile phone in working condition, for which, no separate payment shall be made by the customer.
19. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and same will be submitted alongwith the bills.
20. In the event of more than 10% change in the existing diesel/petrol price, a proportionate increase/decrease will be allowed in the monthly charges by taking 10 k.m. run of the vehicle in one liter of diesel.
21. A penalty of Rs. 500/- per day per vehicle may be levied if any vehicle fails to meet above terms & conditions on any day.
22. The liability of the Customers is limited to the contract value only.
23. Any matter during the period of this agreement, which hasn't been specifically covered by this agreement, shall be decided by the Customer whose decision shall be final and conclusive.
24. In case of any dispute, the jurisdiction of Delhi Courts shall apply.
25. No additional terms & conditions over and above the conditions stipulated above shall be entertained by this Commissionerate.